

Montrose Christian Writers Conference (MCWC)
Montrose Bible Conference (MBC)
Procedures - June 30, 2020

Thanks for joining us for the Montrose Christian Writers Conference this summer. We are thankful for the opportunity to be a blessing in your life. Our staff is working hard to give you a great experience at this year's conference. We believe that you will be blessed and encouraged during the week. It has been a challenging year for all of us, but we believe that MBC is a special place away from the routines of life to be with Christians so that people can grow closer to God and share His love with others.

MCWC will operate a little differently this summer so that we can make it as safe as possible. We are going to have safety protocols in place as recommended by the CDC and the PA Department of Health. To help you plan for your visit here is what you can expect this year.

To expedite check-in, we ask that your bill be paid in full before the start of the MCWC, if possible. Your bill can be paid through your online account, by calling our office at 570-278-1001 or by mailing the balance to us at Montrose Bible Conference, 218 Locust Street, Montrose, PA 18801.

Before You Leave Home:

- Take your temperature and evaluate your general health. If you have a temperature of 100.4 or greater or COVID-19 symptoms, please remain at home. If you or your family are sick or have recently had close contact with a person with COVID-19, please remain home. Refunds can be issued if you are unable to attend MCWC.
- Please complete our pre-conference screening & waiver form and bring it with you to registration. If you have questions about the form, please contact us.
- Bring your mask! When 6 feet of distance cannot be maintained please wear a face covering.

Registration:

- We are asking you to pay in full before coming so that registration will go very quickly. Our staff will check your temperature upon arrival and collect your pre-conference screening and waiver. Anyone with a temperature of 100.4 or greater will be asked to return home and anyone who has traveled with you in a car must return home also.

During Your Stay:

- Each morning you must have your temperature checked and be asked if you are free of any COVID-19 symptoms. If you have a temperature above 100.4 or show other COVID-19 symptoms, you will be required to return to your room until you can leave the grounds if you are a resident guest, or return home immediately if you are a commuter, for the safety of the other guests. Anyone staying in your room or anyone who has been commuting with you will also need to return home.

- Tables in the Dining Room will be spaced apart to maintain proper social distancing guidelines. The Dining Room capacity is reduced by 50%. Unlike the past when we encouraged you to mix with others in the Dining Room, we want to encourage you to sit at the same table for each meal. If we reach the current capacity (which may happen at lunch), we may ask you to eat at an alternate time or room. Thank you for your flexibility if this occurs.
- We will not be gathering in the lobby prior to meals. We ask that when you come to the dining room you come right in and take a seat at the table. Please do not come any earlier to the dining room than 10 minutes before the start of the mealtimes which are 8:00, 12:30, and 5:30. Food will be served cafeteria style for 45 minutes.
- Please wear masks when you cannot stay 6 feet away from others. This is necessary especially when walking in the hallways between your room, the dining room, and classes.
- Meeting rooms will be arranged to maintain maximum distancing between guests. This is to prevent the need for face coverings during the sessions.
- We want to encourage you to wash your hands frequently or to use hand sanitizer throughout the day. Hand sanitizer is available in the Dreyer Lodge lobby, dining room and all our meeting rooms.
- There will be no maid service during your stay.

Safety Practices:

- Our Communicable Disease Plan is posted on our website.
- We are intensifying our cleaning protocols, disinfection, and ventilation of facilities.
- We are training our MBC employees on health and safety protocols. Employees have their temperature checked at the beginning of each day and will stay home if they are ill. Our MBC staff will be wearing masks in the kitchen and dining room and in all areas where they are having direct contact with guests.
- When you want to connect with other attendees, we encourage you to meet outside where you can remain 6 feet apart.

When You Return Home:

- Continue to monitor your health and temperature. If you show any COVID-19 symptoms or are diagnosed with COVID-19 within 14 days of returning home, please notify us immediately.

We are continuing to monitor the latest guidelines from the CDC and the PA Department of Health. These guidelines are subject to change as new guidelines are given.

Thanks for helping us to try to make MBC as safe as possible. We do not live in fear for we trust God because He is our hope in life and death.